# Log Vehicle Usage
Revised 08-Feb 2018

Total the usage count and hours on CAPF 73



**TIME AND VEHICLE USAGE DATA**
(Enter number of Hours (rounded up) Under the Appropriate Use Category)

| TIMES USED | ADMIN | CADET ACTIVITIES | MISSION SUPPORT | OTHER | OTHER DESCRIPTION |
|---|---|---|---|---|---|
| 1. | | 12 | | | Encampment |
| 2. | | 3 | | | Squadron Meeting |
| 3. | | 3 | | | Squadron Meeting |
| 4. | | 3 | | | Squadron Meeting |
| | | 2 | | | |
| TOTAL | | 5  24 | | | |

Count the number of uses and enter the number here

Add the number of hours and enter the sum here

ANNOTATE TOTAL NUMBER OF TIMES USED IN THE UPPER LEFT SECTION OF BLOCK
ANNOTATE TOTAL NUMBER OF HOURS IN THE LOWER RIGHT SECTION OF BLOCK

Start: 150549

**CAP VEHICLE INSPECTION GUIDE AND USAGE DATA**

| MONTH / YEAR | END OF MONTH ODOMETER READING |
|---|---|
| January 2018 | 150,625 |

| WING / REGION | CHARTER |
|---|---|
| KS/NC | 14066 |

Enter the month-ending mileage

| VEHICLE IDENTIFICATION NO. (VIN) | YEAR |
|---|---|
| 1GAGG25U631113573 | 2003 |

| VEHICLE MAKE | VEHICLE MODEL | FIELD ID NO. |
|---|---|---|
| CHEVROLET | 1 T VAN | 14015 |

**ITEMS TO BE CHECKED DAILY**
(operator's signature required on inside page to verify inspection)

| 16. | WINDOWS (functionally check proper operation) |
|---|---|
| 17. | RADIO MOUNTS (CAP added eq |
| 18. | CURRENT STATE INSPECTION STICKER (if applicable) |
| 19. | TIRE PRESSURE |

Sign and Date

Signature: | Date Performed: 1 Jan 18

CAP FORM 73 FEB 15    PREVIOUS EDITIONS WILL NOT BE USED AFTER 30 APR 15
OPR/ROUTING: LGT

Scan the CAPF 73 – into one document
   Name the document **Form73_yyyy-mm-dd**   (month of the report and 01 for the day)

Launch **https://www.gocivilairpatrol.com/**
Login to **eServices**
   Hover **Logistics**
      Click **Operational Resource Management System**
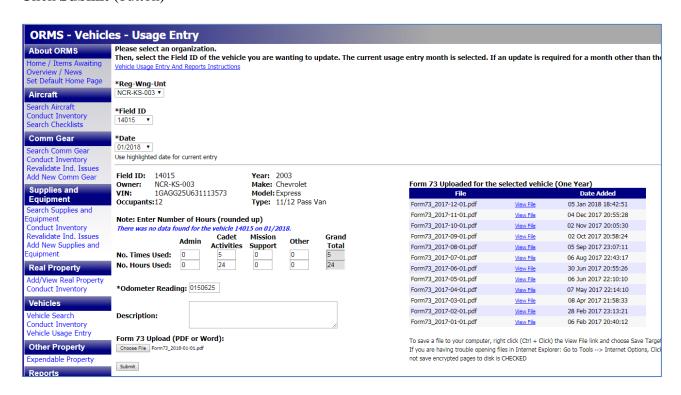         Click **Vehicle Usage Entry**
         Enter [**No. Times Used**]
         Enter [**No. Hours Used**]

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Enter [**Odometer Reading**]
Click **Choose File** (button)
Click **Submit** (button)



Start a new CAPF 73 for the next Month.

Enter the month-ending mileage – from the CAPF 73 you just completed



Enter the month and year for the next month