

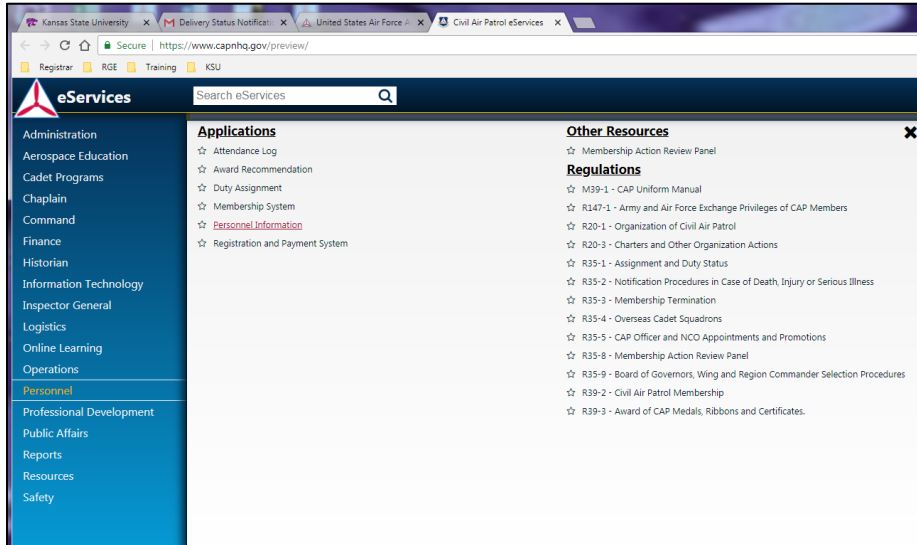
Change Contact Info in eServices

Revised 25 Jul 2018

Launch **capmembers.com**

Enter eServices [**CAPID**] and [**Password**]

Hover over **Personnel**



Click **Personnel Information** (hyperlink)

Enter [**CAPID or last name**]

Click **Menu** (hamburger icon)

Select **Contacts**

Click **Edit** (hyperlink)

Change the contact information

Click **Update** (hyperlink) or **Save Changes** (button)